**Broadway Business Improvement Area**

1620 12th Avenue, Suite 204, Seattle, WA 98122

P: (206) 317-8155 E: contact@broadwaybia.org

# FINAL BIA ADVISORY BOARD MEETING

Witness

# Meeting Minutes

1:00 PM – 2:00 PM

February 6th, 2020

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ATTENDANCE** |  |  |  |  |
| Egan Orion | BIA Director | Absent | 206.328.6646 | [egan@bestplaceever.org](mailto:egan@bestplaceever.org) |
| Tamara Asakawa | Co-Chair | Present | 206.329.5792 | tamaraa@lifelong.org |
| Christy Lillard | Director | Present | 206.390.4831 | christy@laughingbuddhatattoo.com |
| Chasten Fulbright | Secretary | Present | 206.963.9213 | cfulbright@blantonturner.com |
| Gregg Holcomb | Co-Chair | Present | 206.669.3853 | greggholcomb@hotmail.com |
| Frank Alvarado | Treasurer | Present | 206.576.0986 | frank.alvarado@homestreet.com |
| Heather Strock | Director | Present | 206.661.7499 | strockhl@gmail.com |
| Lindsey Jensen | Director | Absent | 425.442.6311 | lindsey@hunterscapital.com |
| Jeff Keever | Director | Absent |  | Jeff.keever@seattlecolleges.edu |
| Theresa Sindelar | Guest | Present |  | [Rocketfizzseattle@gmail.com](mailto:Rocketfizzseattle@gmail.com) |
| Anjuli Rose | BIA Assistant | Present |  | Aunt.julie.rose@gmail.com |
| Ryan Darcey | Guest | Present |  |  |
| Ashley Busacca | Guest | Present |  |  |

Gregg called the meeting to order at 1:02pm.

1. Meeting Minutes – Annual Meeting minutes, December 2019, and January 2020 meeting minutes were approved via email with one correction by Christy Lillard regarding the spelling of her name in January 2020 minutes.
2. Director Update
   1. Clean and Safe Meeting occurred with 17 people in attendance. Occurring every other month.
   2. Snow removal – snow melt was placed during the January snow storm.
   3. Currently working on a broken tile replacement program for the sidewalk tiles.
   4. CHBA needs a BIA rep.
3. Financials
   1. City held cash balance currently $73,920.04; BIA checking $24,932.33 totaling $98,852.37.
   2. Frank fielding questions with accountant and city to be updated to Board via email.
4. Annual Meeting Priorities
   1. ED Job Description – Chasten provided a draft job description for review and approval at March meeting.
   2. Committees to update deliverable timelines.
5. Board Development
   1. Ryan and Ashley from Revival were in attendance and offered ideas for the Board.
   2. The Board answered questions about joining the Board from Theresa of Rocket Fizz.
   3. Theresa voted to the Board during executive session. Frank Moved; Heather seconded. Unanimous approval.
6. What’s Up on Broadway?
   1. Laughing Buddha to move off Broadway by March 2020.
7. Executive Session
   1. Board entered executive session at 1:52pm
   2. Board exited executive session at 1:57pm
8. Adjourn at 1:59p

Minutes submitted by: Chasten Fulbright